

**CIS Core Requirement Substitution Form (Undergraduate)**  
Computer and Information Science  
University of Pennsylvania

---

**Instructions:** This form should be used to request a replacement for one of the required CIS courses, listed below, appearing as part of a CSCI, DMD, ASCS, ASCC, ASCB, or NETS course-planning guide. (All other course substitutions must be requested via [Petition for Action](#).) You must discuss your plans with your academic advisor and be examined by the instructor of the required course. Submit this form to the CIS Undergraduate Office (Levine 309) *before* registering for the replacement course.

Date: \_\_\_\_\_

Name: \_\_\_\_\_ SID Num: \_\_\_\_\_

Email: \_\_\_\_\_ Major: \_\_\_\_\_

Required course to be replaced (check one):

CIS 120     CIS 160     CIS 240     CIS 262  
 CIS 121     CIS 320     CIS 371     CIS 380

Proposed replacement: \_\_\_\_\_

**Please provide a brief and concise justification for your request** (you may use the back of this form for more space if needed):

Signed (Student): \_\_\_\_\_

**Instructor for required course:** I have examined this student and certify that this course substitution is appropriate for the above named student.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Faculty advisor:** I have discussed this request with the above named student and have no objection.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Department Undergraduate Curriculum Chair:** I have reviewed this request and have no objection.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_